

**Steering Group members present:**

Eric Barnett (Chairman), Chris Chestnutt, Phil Holmes, Jonathan Keer, Anne Seward and Hilary Wilkinson

**RESPONSIBILITY FOR ACTIONS**

- 1 **APOLOGIES:**  
**Apologies:** Ann Beck, Ferial Evans, Joan Metcalfe and Paul Norris
  
- 2 **MINUTES OF THE 28th MEETING HELD ON 4 NOVEMBER:**  
 Approved as written.
  
- 3 **MATTERS ARISING/ACTIONS FROM THE MINUTES:**  
**Matters Arising/Actions from Previous Minutes:**  
**SWG: Interviews:** HW had conducted the final interview. It was AGREED that:
  - There would be consideration of the final interviewee's comments and a draft Stakeholders' Report at the next JPPSG meeting SWG**Progress on Writing the Parish Plan:**  
 JK had supplied photos for Gt Bealings and captions will be agreed at a later date.  
**Draw for Winner of the Prize Draw:**  
 FE had published details of the winner in the Benefice Magazine.  
**Matters Arising from the Notes of the Action Planning Workshop**  
 Survey comments were awaited from SW. PH had distributed the information received. It was AGREED to make two corrections to the Notes of the Action Planning Workshop. SW  
**Progress on Writing the Plan**  
 PH had distributed a further draft. See item 6 below.
  
- 4 **SECRETARY'S REPORT**  
 None.
  
- 5 **TREASURER'S REPORT**  
 None.
  
- 6 **PROGRESS ON WRITING THE PLAN**  
 The draft Plan distributed by PH was considered. It was AGREED that:
  - There is a need to revise sections 5.1 (History) and 5.2 (The Parishes Today) to achieve equal weighting of the information given about the three parishes, a more consistent style and to avoid repetition. CC will edit 5.1 and CR will edit 5.2, producing new drafts for the JPPSG to consider CC,CR
  - PH will continue to work on section 9 PH
  - All members of the JPPSG will consider section 9 to establish if the JPPSG

analysis of the raw data is comprehensive and will email their comments to PH

- The JPPSG meeting in January 2009 will carry out a line-by-line review of the Plan

## **ANY OTHER BUSINESS**

### **Delivery of the Plan Actions**

The formation of an Environmental Group in Gt Bealings was noted and that its ideas and objectives matched some of the identified Actions. Similarly Lt Bealings PC had advised the JPPSG of the idea of e.communities - a means by which information about local initiatives, events and problems can be quickly shared among residents by email by a co-ordinator. Further consideration was given to the means of delivering the Actions, including the roles of the Parish Councils and the need for an Action Monitoring Group as agreed at the last meeting. It was AGREED that:

PH will email details of e.communities to JPPSG members

PH

PH will meet with the Chairmen of the three Parish Councils and discuss whether responsibility for progressing the Actions will be:

PH

- with the Parish Councils, acting alone or jointly as appropriate
- with the JPPSG, or a succession group, co-ordinating delivery of specific Actions by the Parish Councils and/or other groups/individuals as appropriate

### **Future Meetings**

The next (30<sup>th</sup>) meeting of the JPPSG will be at 7.15pm on Wednesday 17 December in the Playford Parish Hall Committee Room as previously agreed. A further draft of the Plan will be considered. The Chairman will be SW. Meetings after that will be on Thursday 15 January, Wednesday 4 February, Wednesday 25 February and Wednesday 18 March, in the Admiral's Head, subject to PH checking availability. The Chairmen will be AS, EB, SW and AS respectively.

SW

PH

AS, EB, SW

### **New Email Address**

CC advised that his new email address is [chris@chestnuttstudios.co.uk](mailto:chris@chestnuttstudios.co.uk)