

**Steering Group members present:**

Eric Barnett, John Day, Phil Holmes, Joan Metcalfe, Paul Norris, Anne Seward (Chairman) and Eileen Stennett

**RESPONSIBILITY  
FOR ACTIONS**

**1 APOLOGIES:**

**Apologies:** Anne Beck, Chris Chestnutt, Ferial Evans, Jonathan Kerr, Hilary Wilkinson and Sarah Wilson

**2 MINUTES OF THE 32nd MEETING HELD ON 11 FEBRUARY:**

Approved as written.

**3 MATTERS ARISING/ACTIONS FROM THE MINUTES:**

**Matters Arising/Actions from Previous Minutes:**

**Progress on Writing the Plan**

CC had emailed the edited version of 5.1, and PH had distributed a further draft of the Plan amended as agreed at the last meeting and incorporating other comments he had received from JPPSG members

**Secretary's Report**

Suffolk ACRE had advised of a premium of £70.75p to renew the insurance policy for six months. Payment is in hand.

PH

**Review of Draft Plan**

CR, PH and SW had all checked whether owners of a private property were in agreement with the photograph being included. A response was awaited.

PH

**Consideration of Exhibition Arrangements**

PH had contacted the Admiral's Head pub. The pub had agreed that the exhibition material can be on permanent display in the pub around the date of the Exhibition, subject to the availability of the room.

**Review of Draft Plan**

PH had purchased a map from OS at a cost of £16.93p and had written to OS for a licence to reproduce it in the Plan.

PH had emailed the Parish Council Chairmen in respect of the role of the AMG. Gt Bealings and Playford Parish Council Chairmen had confirmed that they agreed with the formation of the AMG to succeed the JPPSG and to work with the Parish Councils and others to oversee delivery of the Plan Actions. Lt Bealings Parish Council will discuss the matter at its meeting on 9 March. It was AGREED that:

PH will draft Terms of Reference for the AMG to be considered by the JPPSG at its next meeting.

PH

**4 SECRETARY'S REPORT**

None.

**5 TREASURER'S REPORT**

None.

## 6 REVIEW OF DRAFT PLAN

The draft Plan distributed by PH was considered. It was AGREED that:

- PH will make changes to the Plan, as discussed PH
- JD will add information summarising the Parish Councils' responses to the LDF consultation to Section 7 of the Plan JD
- the on line version of the final Plan will include weblinks PH

## 7 PROGRESS ON OTHER ISSUES

It was AGREED that:

- The Plan will be finalised at the meeting on 18 March
- The Exhibition will be held in the Angela Cobbold Hall on Saturday 25 April, subject to PH checking availability, and will be manned by members of the JPPSG CC/PH  
ALL
- The Exhibition material will be displayed in the Admiral's Head, subject to availability, during the following week CC/PH
- PH will contact FE to ask for publicity of the Exhibition in the next Benefice Magazine PH/FE
- The Exhibition will include a stand where residents can volunteer to join the AMG and/or to lead or be involved in any of the Actions contained in the Plan.

## 9 ANY OTHER BUSINESS

None

The next (34th) meeting of the JPPSG will be at 7.15pm on **Wednesday 18 March**, in the Admiral's Head, subject to PH checking availability. The Chairman will be SW.

PH  
SW