

Budget for Great Bealings, Little Bealings and Playford Parish Plan

Item	Number	Each	Total Cost	SubTotal
Involving Local People				
Village Hall hire for Steering Group meetings	20	£15.00	£300.00	
Hall hire for Identifying Issues/Needs events	2	£28.00	£56.00	
Committee room hire for focus groups, etc.	5	£20.00	£100.00	
Display materials (e.g. maps, history, etc.)	3	£150.00	£450.00	
Publicity, inserts, flyers etc.	430	£0.40	£172.00	
Files/photocopying/paper/printer cartridge/flip charts/pens	1	£50.00	£50.00	
Projector hire	2	£95.00	£190.00	AVunit in Ipswich quote £95 plus VAT. Others quote from £75 plus carriage
Refreshments	1	£50.00	£50.00	
				£1,368.00
Consultancy/Professional Support				
Suffolk ACRE - workshops	2	£10.00	£20.00	
Community Planning Handbook	1	£14.95	£14.95	
				£34.95
Data Collection and Analysis				
Village Hall Hire - briefing Distributors			£20.00	
Village Appraisal Software			£0.00	Paid for by "Up front" funding from Brookes and Wood
Hire of Infonnaire			£50.00	
Printing pilot questionnaire - Computer consumables/paper	1	£50.00	£50.00	
Printing questionnaires	430	£0.82	£352.60	SCDC quote £350 plus VAT for 430 off
Printing large print questionnaires	20	£1.08	£21.60	36 pages at 3p plus VAT per page - quote SCDC
Printing business questionnaires	20	£0.72	£14.40	24 pages ditto
Printing youth questionnaires	100	£0.36	£36.00	12 pages ditto
Translation of questionnaire for ethnic groups	1	£20.00	£20.00	
Stationery/Clip boards/Envelopes	1	£80.00	£80.00	
ID Passes	1	£10.00	£10.00	
Data Analysis for stakeholders	40	£6.00	£240.00	Based on quotation from "New Perspectives" researchers
Insurance	1	£0.00	£0.00	Paid for by "Up front" funding from Brookes and Wood
				£894.60
Production of final report				
Data Entry	400	£2.50	£1,000.00	Based on quotation from "New Perspectives" researchers
Hall hire for Presentation of Report	1	£28.00	£28.00	

Display materials	1	£150.00	£150.00	
Projector hire	1	£95.00	£95.00	
Refreshments	1	£50.00	£50.00	
OS Copy Right Licence	1	£47.50	£47.50	£47.50 plus VAT
Printing final Reports & Action Plans	3	£95.00	£285.00	3 plans at £95 plus VAT each
				£1,655.50

Other Costs

Secretarial	1	£25.00	£25.00	
Contingency 5% of costs			£198.90	
				£223.90

Total cost of project

£4,176.95

Less Match Funding/Parish Council Income

Admiral's Head - free use of meeting room	12	£15.00	£180.00	
Parish Council Contribution	3	£69.62	£208.85	
County Councillor locality budget	1	£100.00	£100.00	

Total £488.85

Funding Sought

£3,688.10